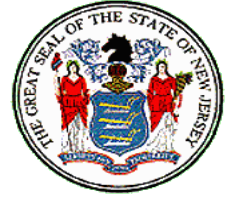




BOARD OF PUBLIC UTILITIES NOTICE OF VACANCY



POSTING: 55-2026	OPENING DATE: AUGUST 14, 2026	CLOSING DATE: SEPTEMBER 4, 2026
TITLE: MANAGER 1, FISCAL RESOURCES	WORKWEEK: 35 HOURS (NL)	EXISTING VACANCIES: 1
SALARY: \$110,276.47 – \$162,870.37	DIVISION/OFFICE: OFFICE OF BUDGET & FINANCE	
OPEN TO STATE EMPLOYEES		

GENERAL DESCRIPTION

Under the supervision of a Manager 2 Fiscal Resources or other higher-level manager in a State department, institution, or agency, manages and directs a major component of the fiscal program such as budgeting, accounting, auditing, procurement, revenue, or finance, consisting of less than 10 subordinate staff members; or serves as the chief fiscal officer in a department, institution, or autonomous agency with less than 700 employees; manages staff and work activities; prepares and signs official performance evaluations for subordinate staff; does other related duties as required.

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Lead and oversee centralized fiscal operations for the Division. Monitor appropriations, grants, expenditures, obligations, revenues, and available balances. Provide CFO with timely financial analysis, forecasts, reports, and recommendations as requested. Analyze spending patterns, budget-to-actual performance, funding needs, and financial risks. Prepare and review budget revisions, transfers, projections, and other fiscal adjustments. Oversee required State and Federal financial reporting and ensure deadlines are met. Develop financial summaries, dashboards, expenditure projections, and other management information. Provide fiscal oversight of grants, and other funding agreements. Oversee accountants who monitor grant expenditures, obligations, balances, amendments, and closeout activities. Guide staff to identify and address potential unallowable expenditures, questioned costs, compliance issues, and funding risks. Ensure fiscal activities comply with applicable State and Federal laws, regulations, policies, grant requirements, and internal procedures. Develop, maintain, and strengthen internal controls, standard operating procedures, and fiscal processes. Coordinate responses to audits, monitor reviews, findings, corrective action plans, and management recommendations. Supervise, direct, and develop fiscal staff, including assigning work, establishing expectations, reviewing work products, and supporting professional development. Interpret and communicate fiscal policies, procedures, legislative changes, and funding requirements. Conduct cost, variance, forecasting, and other financial analyses to support management decisions. Evaluate the fiscal impact of proposed programs, policies, contracts, staffing changes, and operational initiatives. Identify opportunities to improve efficiency, strengthen controls, reduce costs, and maximize available resources. Lead or participate in fiscal modernization initiatives, including process improvement, automation, standardization, reporting enhancements, and data analytics. Identify emerging fiscal issues and recommend timely corrective actions and solutions.

REQUIREMENTS

Graduation from an accredited college or university with a Bachelor's degree in Economics, Finance, Business Administration, Accounting, or Public Administration, with a minimum of twenty-one (21) semester hour credits in finance, economics, and/or accounting courses.

NOTE: A bachelor's degree in any area supplemented by a minimum of twenty-one (21) semester hour credits in finance, economics and/or accounting courses plus two (2) additional years of experience as indicated below may be substituted for the required education.

NOTE: A valid New Jersey certificate as a Certified Public Accountant or a registration as a Public Accountant issued by the New Jersey State Board of Accountancy may be substituted for the Bachelor's degree.

EXPERIENCE: Five (5) years of experience in fiscal management including work in auditing, budgeting, accounting, or public finance; one (1) year of which shall have been in a supervisory capacity.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume and proof of degree submitted. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency.

GENERAL INFORMATION

BENEFITS: The State of New Jersey offers a variety of employee benefits statewide, including:

- Health and Dental Benefit Plans
- Prescription Drug Plan
- Vision Care Reimbursement
- Deferred Compensation
- 12 Vacation Days, 15 Sick Days, 3 Administrative Leave Days
- 13 Paid Holidays
- Telework available for some positions after 120 days of employment* (*Pursuant to the BPU's policy, procedures, and/or guidelines*)
- Flexible and Health Savings Accounts
- Public Student Loan Forgiveness
- Paid Leave for Military Training

HOURS OF WORK: The hours of work for this position are Monday through Friday from 9:00 a.m. to 5:00 p.m. All No Limit (NL) titles will be required to perform work beyond the stated hours of work as needed, in compliance with applicable collective bargaining agreements and laws.

STATE AS A MODEL EMPLOYER (SAME) APPLICANTS If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. [The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, please \[click here\]\(#\) if you have any questions, please email, or call the contact as indicated on the job vacancy announcement.](#)

TELEWORK: This position may be eligible to participate in the Department's Telework Program after 120 days of employment, which offers eligible employees the opportunity to work remotely up to two (2) days per week, if approved by management per operational needs, subject to all requirements of the Department's Telework Program. For questions regarding Telework eligibility, please ask during the interview process if selected for an interview.

WORK AUTHORIZATION: In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment verification forms upon hire. Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship, and Immigration Services Regulations. The State of New Jersey does not provide sponsorships for citizenships or Visas to the United States.

RESIDENCY REQUIREMENTS: The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70) effective September 1, 2011, contains new residency requirements for public officers and employees, unless exempted under the law. Current, new, or prospective employees should be aware of the following: *Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under the law. If you already work for the State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011, or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position, or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position, or employment. For more information, visit: <https://www.nj.gov/labor/research-info/njfirst.shtml>*

APPLICATION INSTRUCTIONS: Submissions must be received in time to the email address listed below to be considered. **Failure to submit all required documents may result in an ineligibility determination.** Interviews will be granted based on the resume.

If you are qualified, please submit the documents listed below by 4:00 pm on the closing date of this vacancy:

- Cover letter/letter of interest indicating the posting number
- A current resume
- Proof of degree (a copy of your final official/unofficial transcripts and/or foreign degree evaluation)
- Writing Sample
- A complete [State of NJ Employment Application](#) and [Personal Relationships Disclosure Form](#)

All documents must be submitted via email at humanresources@bpu.nj.gov (Subject line must include the specific job posting number).

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.